Site Council Minutes  
October 14, 2015  
3:45 pm – 4:15 pm  
Sheldon Library

Facilitator: Carol Standefer  
Recorder: Sonja Casarez

Present:  
Admin members: Bob Bolden and Beth Richardson  
Classified members: Sonja Casarez  
Parent members: none  
Student members: Ashley Guillory

Site Council would like to welcome student representative, Ashley Guillory.

1. **Action:** Approve May minutes  
   **Decision:** Travis Tubbs moved to approve the May minutes. Mary Youngblood-Lee seconded the motion and it passed unanimously.

2. **Information-EEF Grants**  
The EEF grants are due by Nov 1. Departments need to have their proposals in to Carol by October 27. She will then send them out to the Site Council and will need to hear back from members by October 29 in order to meet the final submission deadline.  
A discussion was held surrounding the use of Turnitin.com and whether staff would be in favor of writing an EEF grant for its purchase. After polling departments, it was discovered that only the English and Business Tech departments used this program, but the majority of departments supported its use.  
Questions/Comments:  
- Where will the rest of the money come from? If we get a $2000 grant from EEF, where will we get the other $500? Bob: We'll have to look, but we'll fund it.  
- Chris Engstrom stated that the pilot was $1800 but the yearly charge is more like $2500-$3000.
• Can the English Department have access to the IHS version?
• Carol concluded that if only two departments use it, and it would possibly use up the EEF funds, we may need to vote.

• Someone mentioned that all the Mac airs do not have Microsoft Office and wondered if we could use grant funds for this?
• We have Microsoft Office licenses, but not enough.
• The Business Tech department teaches Microsoft Office because businesses in the community say, via a business survey done about three years ago, said that's what they prefer.
• If we don't have enough Microsoft Office licenses, we would all need to use Apple Works. This would require training for some staff.
• the English department is fine with pages, but all other departments are in favor of Microsoft Office.
• Our student rep says Microsoft Office is easier to navigate than Apple Works.
• Beth will pursue the Microsoft office with Ryan.
• Carol will get an accurate price for turnitin.com.
• Carol suggested the English Department write the grant for the $2000 for turnitin.com.
• Chris said in dealing with the rep, they are very aggressive and a person may be able to make a deal.
• Beth also suggested departments look into the classroom grants provided by Boosters. They really don’t have any boundaries and are not as formal so they are not as limited. Also, it sounds like they haven't had many requests in the past.

3. Information-Site Council mission/bylaws
• How do we want to approach revising the bylaws? Travis proposed to move this to a smaller committee. Beth, Travis and Carol volunteered to be on the committee.
• How are we reaching parents? We had a table at Curriculum Night and had two interested parents. They were invited to the meeting, but did not attend.
• Could we put something on the website? Could members discuss this in our interactions with parents, and invite them? We need to look at language in the bylaws to use with parents.
This item is tabled until next meeting.
Additional information-
Water fountains throughout the school?
Mark has looked into water fountains that would refill water bottles. It's about $1000 at least and we are currently looking at funding sources.

Site Council was adjourned at 4:16 PM